



New Utilities Service Request Form

290 North 100 West
Logan, UT 84321

Phone:(435) 716-9208

Fax:(435) 716-9201

In order to process your request and begin new service it is necessary that you complete the included Utility Service Request Form as explained below and return it to us so that we may update our files.

- 1** Please complete the "Service Information" section. In the "Personal Information" section put the company's tax id number in the SSN box, your driver's license number and email address and ignore all other boxes. In the "Personal References not living with you" section, put your name and information. Also put the name and information of the owner, manager, accounts payable contact, etc.
- 2** Please read the box at the top of the form and sign in the designated space. Also indicate the date you would like service to begin by adding the date to the box at the right.
- 3** Please enlarge a copy of your drivers license and send it along with the completed service request form. If you are coming to our office in person, bring the form and a government-issued photo id.
- 4** If a deposit is required, it will show as a line item on the first bill. This deposit requirement can be waived if you can provide us with a letter of credit from an electric or gas company with whom you have had service within the last 3 year. The length of service with them must have been at least 36 consecutive months and all payments from the last 3 years must have been made on time. No deposit is required and no new customer fee will be charged if the service address is outside Logan city limits.

Once you have completed the steps listed above please send the completed form and a copy of your driver's license to us by fax or through the mail. Do not send it to us by email because it may not be safe. You may also contact any of our customer service clerks by phone if you have questions. Our contact information is listed at the top of this sheet. Thank you for letting us serve you.



**UTILITY SERVICE REQUEST
New Service/Reconnect**

Phone (435) 716-9208 Fax (435) 716-9201
www.loganutah.org

Initial	Date
Initial	Date of Service

I accept financial responsibility for this account and understand that a \$33.00 residential, \$54.00 commercial fee will be charged.
I understand that I must provide the deposit or a letter of good credit by the first bill's due date or there will be a disruption of service.
The new account set up fee and deposit are not required for unincorporated county customers. Delinquency notices may be sent to the property owner, at the property owner's discretion.

Date to Begin Service

Signature

Account Information		Service Information		
Customer #	Location #	Name (Last)	(First)	(Middle)
Owner (Circle One)	Previous Customer Yes	Service Street Address		
Renter	(Circle One) No			
Deposit Amount		Is the service address within the city limits?	Y	N
Send duplicate bills, notices? Y N		Would you like bills, notices, etc. by email?	Y	N
Email for duplicate:		Email address:		
Telephone Number		Mailing Address, City, State & Zip		

Personal Information		
SSN last 4 digits	Birth Date	Spouse
E-mail address		SSN last 4 digits
Driver's License #		Driver's License #

Medical equipment dependant on electricity City/Town Unincorporated

Personal References not living with you	Late Payments and Fees		
1 Parent/Relative	<p>\$20 fee for non-sufficient funds checks \$6 fee per meter for customer-requested meter reads \$22 fee to disconnect a meter \$22 fee to reconnect a meter \$71 fee for an after-hours reconnect. This fee is charged on all meters reconnected not during 7am to 4pm M-F.</p> <p>Payment Arrangements</p> <p>If you are unable to pay your bill in full by the due date, a payment arrangement might be allowed. A payment arrangement will allow you to avoid being shut off while paying the late bill. Call 716-9205 for more information about payment arrangements.</p> <p>If bills are not paid in full by the due date, my service will be disconnected and I hereby agree to pay collection agency fees, interest at 18% per year, attorney's fees and court costs and any other expense incurred in collecting the unpaid balance on my account.</p>		
Address		City	
State		Zip Code	Phone
2 Friend/Relative			
Address		City	
State		Zip Code	Phone
3 Friend/Relative			
Address		City	
State		Zip Code	Phone

Comments